

Library Trustees Meeting minutes ~ Monday, July, 17, 2017

Attendees: Lisa Kane/chairwoman, Joanne Geneva/Secretary, Aidan Heffernan (voting members)

Betsy (Perry) Rajotte/Library Director, Shannon Duffy/Youth Services Librarian (non-voting attendees)

Call to order: 12:08 pm

Agenda

Review of and voting to accept the minutes of the June 2017 Trustees meeting was table until the August meeting as copies of the minutes were not available for every voting member of the Board.

Youth Services Report:

Children's Services

1. Past Programs and Attendance Numbers:

- In June, we had 16 children's programs with a total of 312 people in attendance.
- We are half way through our Summer Reading Program and currently have 521 participants (last year's total – 549). We will continue registration until that last day of the program, which is Aug. 11th.
- FY2017 Totals: programs- 214 attendance- 2635 (This is up from FY2016.)

2. Upcoming Programs:

- **Storytime:**
 - **Summer Storytimes:** Every Thursday at 10:30 AM from 6/22-8/31 (ages 1-5)
 - **Storytime at the Bank:** Monday, July 24 and Aug. 14 at 10:30 AM (ages 1-5)
- **Guest/Performers/Events:**
 - **Crafternoons:** Every Tuesday and Thursday, until 8/10 from 1-5 PM (All Ages)
 - **Kidding Around Yoga with Nichole:** Thursday, July 27 at 6 PM (ages 4-7)
 - **Lou's Fused plastic Upcycling Workshop:** Tuesday, Aug. 1 at 3 PM (ages 8 and up)
 - **Music and Movement with Deb Hudgins:** Monday, Aug. 7 at 10:30 AM (ages 1-5)
 - **Blizzards- Out wit the Elements:** Friday, Aug. 11 at 2 PM (ages 5 and up)
 - **Free Movie Friday:** Aug. 11 at 2 PM. Showing: Hotel For Dogs (all ages)
- **Lego Club Meetings:**
 - Tuesday, July 25 at 12:30 PM
 - Thursday, Aug. 10 at 12:30 PM

Tween/Teen Services

1. Past Programs and Attendance Numbers:

- In June, we had 7 teen programs with 40 people in attendance.
- FY2017 Totals: programs-47 attendance- 231

2. Upcoming Programs:

- **Evil Genius Club session 2** starts this Wednesday, both groups are full.
- **Evil Masterminds** started Friday.
- **Plant Night:** Thurs., July 20 at 6:30 PM (12 and up)
- **Harry Potter Murder Mystery:** Monday, July 31, from 6-8 PM (Program is Full- due to space constraints. There is a long waiting list.)
- **Zombie Apocaplooza:** Friday, Aug. 11 from 6-8 PM (Ages 13 and up)

Director's Report:

	Adult Programs	Number of ParticipantsJ
July 2016	5	43
August	9	51
September	8	50
October	6	43
November	8	55
December	6	39
January 2017	7	36
February	5	32
March	4	34
April	8	48
May	9	84
June	7	35
FY17	82	550
FY16	79	394

Meetings Attended:

July 11 - Department Heads, TH

Adult Programs:

Upcoming:

Series of three cooking classes with Colin in July/August

- Plant Nights for teens and adults
- Blackstone Valley Veggie Gardens will be in with Canning, Freezing and Dehydrating in August
- Concert on the Common in August - Hungrytown Folk Duo - August 12 6pm

Friends: No news to report

Staff: no news to report

Capital Campaign Committee: Bricks are now able to be ordered online. Paper order forms will soon be available in the library.

New Business:

Betsy and Joanne are planning to attend a workshop for Grant Recipients in Westwood on August 17 from 10 to 1

Sutton was awarded a Grant of \$4.9 million. With the additional money given to us if we achieve the planned LEED certification it will bring the amount of our award to over \$5 million.

The Library recieved a Homebound Grant of \$7,000.00. A press release about this will be sent out later this week.

The Selectmen's meeting is scheduled for July 25. Betsy and Lisa will attend. There was discussion of details about points that should be brought up at that meeting.

We received an answer to our request for information from C/W MARS: over 1000 Sutton households have borrowed materials in the past 12 months. This statistic does not include program attendance numbers. It was also reported that the library has over 100 new patrons that registered for cards during the past year. There were 400 more items loaned this past year than in the previous year.

There was discussion about attendance at the Finance-Warrent Advisory Committee meeting in August. We will follow up with attendance at a second meeting to answer any additional questions as needed to address concerns.

The fiscal 2016 budget was discussed and reviewed. No issues or problems were noted.

Circulation remained steady and stable throughout FY 2016.

It was reported that the money collected in fines goes into the town's general fund but it can be used by the library if and when it is needed.

Betsy's annual review was tabled until August. Aiden recused himself from this process because his wife is related to Betsy.

Upcoming Meeting Dates:

The next meeting is Monday, August 21, 2017 at noon.

Next Meeting Agenda Items:

1. Youth Services Report
2. Director's Report

3. New/Old Business

Adjournment: 12:48pm